

**Job Announcement**  
**Childcare Provider (Part-time/On-call)**

**Job Title:** Childcare Provider  
**Reports to:** Director of Social Services  
**Hours:** Varied – on call  
**Starting pay:** \$14.00 - \$14.58/hour (depending on experience); not eligible for benefits  
**Job Status:** Non-Exempt  
**Location:** Multnomah County

**Summary:**

The person in this position will be responsible for providing child care for up to 5 children between six weeks and twelve years of age, within a model of care which is kind, compassionate and trauma informed. Human Solutions is committed to providing top quality care for children whose parents are enrolled in our classes, groups, or programs. Our goal is to enhance the lives of every child that attends our facility. If you are a patient, caring professional with a background in child care, then this is the right position for you.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Ensure a friendly and welcoming atmosphere
- Assist instructor/group facilitator in setting up location for safe delivery of child care
- Develop a cleaning routine throughout the shift that keeps all of the interactive areas sanitary and safe
- Monitor children during any indoor/outdoor activities and interact with the children to enhance their learning as much as possible
- Work with instructor/group facilitator to maintain communication with parents and contact parents in emergency situations

**Qualifications:**

Successful performance of this job requires the ability to satisfactorily complete each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Knowledge of:**

- Social and economic issues creating poverty, working successfully with practices and techniques related to people with low income to achieve greater self- sufficiency.
- Community resources and agencies providing social services needed by homeless families.
- Trauma Informed Care as it pertains to service delivery and supervision.

**Ability to:**

- Interact with children 6 weeks – 12 years of age.
- Self-manage and engage in productive work related activities during periods of low calls and low activity.

- Ability to interact with other staff, volunteers, clients, vendors, and the general public in a professional manner.
- Ability to treat a very diverse client base with respect.
- Be reliable and punctual.
- Foster a warm and welcoming environment.

### **EXPERIENCE/CERTIFICATION**

- 3+ Years providing child care
- Experience working in a diverse environment and with people who may sometimes be upset.
- Valid CPR and First Aid certifications, or willing to obtain

### **LANGUAGE SKILLS**

English language skills are required. Spanish language skills preferred. This position requires the ability to communicate effectively both orally and in writing in English.

### **PHYSICAL DEMANDS**

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and talk or hear. The employee frequently is required to stand; walk; sit; and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, and distance vision.

### **WORK ENVIRONMENT**

The noise level in the work environment is usually moderate. Depending on location and group or class, there might be a busy environment, with people of all ages and cultures needing childcare.

### **TO APPLY**

Send a resume and the names of three professional references to Jaime Johnson at [jjohnson@humansolutions.org](mailto:jjohnson@humansolutions.org)