

Site Coordinator
\$16-18 per hour
20 hours per week

JOB ANNOUNCEMENT
Human Solutions After-School Program

Commitment: December - May 31st 2017

Work Days/Hours: Typical program hours: 20 hours Monday-Thursday 2:00-7:00pm

Compensation: \$16-18 per hour

Want to help make a difference? For more than 25 years, Human Solutions has been working to break the cycle of intergenerational poverty by empowering families and helping them build pathways out of poverty. Our comprehensive programs give people the skills and resources they need to be successful. Our programs include services for homeless families, eviction prevention, supportive services, employment services, energy assistance, and the development and operation of affordable housing.

Diversity, inclusion and equity are fundamental values for Human Solutions, both internally and externally. HSI has a Diversity Committee, which serves as a sounding board for new internal policies and procedures to make sure that we're taking into account diversity and inclusion. It also helps with diversity-related projects, such as staff diversity trainings, assessing our equity as an organization and developing an equity lens for our work.

Human Solutions is working to end homelessness and poverty in our community because everyone deserves a safe place to call home.

The Human Solutions LearnLinks program is looking for energetic, highly motivated, and creative individuals to work in our summer and after school program at low-income permanent housing complexes in Outer SE Portland (approx. 122nd and SE Stark). Our programs foster creative horizon-broadening programming for groups of 12 youth that includes: music, academics, cooking, science, creative art, and more!

Job Duties:

- Facilitate and plan engaging experiential activities that foster academic skill-building based on students' skill level and educational standards.
- Utilize student voice in choosing activities and develop activities that appropriately engage and challenge students.
- Promote a safe and positive classroom environment using trauma informed methods to manage group dynamics.
- Facilitate the development of community roles and responsibilities that foster a youth's sense of purpose and belonging in the community.

- Incorporate parents into program planning.
- Provide guidance, support, and instruction to volunteer tutors and interns as needed.

Site Coordinator Skills and Qualifications:

- A commitment to and strong belief in Human Solution's Mission and Organizational Values, Lesson Planning, Classroom Management skills, Initiative, Foster teamwork, Youth Focus, Emphasizing Excellence. Somali, Russian, and/or Spanish skills highly encouraged to apply. Must pass a criminal background check and ability to drive a 15 passenger van.

Send cover letter and resume to tparson@humansolutions.org